



WEST COAST PAPER MILLS LIMITED

Regd. Office: P B No 5, Bangur Nagar, Dandeli - 581 325, Uttara Kannada, Karnataka
CIN: L02101KA1955PLC001936; **GSTN:** 29AAACT4179N1ZO, **Phone:** (08284) 231391-395 (5 Lines);
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100 Days Campaign – “Saksham Niveshak”

(From July 28, 2025 to November 6, 2025)

NOTICE TO SHAREHOLDERS

The Investor Education and Protection Fund Authority (IEPFA), Ministry of Corporate Affairs (MCA), through its circular dated July 16, 2025 (attached), has requested Companies to launch a 100 Days Campaign – **“Saksham Niveshak”** to create awareness among shareholders and enable them to claim their unpaid/unclaimed dividends and update their KYC details.

In line with this initiative, the Company has launched this campaign to assist shareholders in safeguarding their entitlements and ensuring their dividends are credited on time.

Purpose of the Campaign

- To encourage shareholders to update their KYC details
- To claim any unpaid or unclaimed dividends before transferring the same to the Investor Education and Protection Fund (IEPF).

Benefits to Shareholders

- Timely credit of dividends directly to your bank account (as dividends are paid only in electronic mode).
- Seamless shareholder services.
- Avoidance of transfer of dividend and shares to IEPF.

Shareholders are requested to update the PAN, Nomination details, Contact details (postal address, mobile number, email ID), Bank account details, Specimen signature with the Company/Registrar & Share Transfer Agent (RTA) of the Company.

Information/Documents to be submitted

- **Form ISR-1:** Filled and signed, with self-attested KYC documents
- **Form ISR-2:** Filled and signed, with banker's attestation of signature + original cancelled cheque (with your name printed) / bank passbook/statement attested by banker.
- **Form SH-13:** For registering nomination
- **Form ISR-3:** For opting out of nomination

The above forms can be downloaded from MUFG website: <https://web.in.mpms.mufg.com/client-downloads.html> and Company website: <https://westcoastpaper.com/investor-relation/#com1>

Mode of Submission:

- By Post: Send physical self-attested copies along with above mentioned Forms to RTA at MUFG Intime India Private Limited, C-101, 247 Park, LBS Marg, Vikhroli (West) Mumbai-400 083 or to the Company at above address.
- Online: Upload via MUFG's portal: <https://in.mpms.mufg.com/>

For Shareholders Holding Shares in Demat Form

Please update/modify your details directly with your Depository Participant (DP) where you are having your Demat Account

Unclaimed Dividend Information

The details of shareholders with unpaid/unclaimed dividends for the past seven (7) years are available on the Company's website at: <https://westcoastpaper.com/dividend-iepf/#com5>

Kindly complete your KYC updates and claim your dividends to avoid transfer of your unpaid dividends/shares to IEPF.

For any assistance, shareholders may contact us at co.sec@westcoastpaper.com or Ph No. (08284) 231391 - 395

Thanking you,

Yours truly,

For **West Coast Paper Mills Limited**

Sd/-

Brajmohan Prasad

Company Secretary & Nodal Officer

Computer No.284174
E-file no. 30/06/2025-IEPFA
Investor Education and Protection Fund Authority
Ministry of Corporate Affairs
Government of India

Ground Floor, Jeevan Vihar Building,
Sansad Marg, New Delhi-110001

Dated: 16/07/2025

To
The Nodal Officer

Subject: Request to Initiate 100 Days Campaign - "Saksham Niveshak" - for KYC and other related Updations and Shareholder Engagement to Prevent Transfer of Unpaid/Unclaimed Dividends to IEPF- regarding

Dear Sir/Madam,

With reference to the meeting recently held with the Nodal Officers of stakeholder companies through video conference on April 28, 2025 regarding the organisation of *Niveshak Shivir* for facilitating the direct transfer of unclaimed/unpaid dividends to rightful claimants by companies.

The primary aim of this Shivir was to provide a platform for investors to:

- Resolve issues related to unclaimed dividends and shares.
- Update their KYC and nomination details.
- Promote transparency and investor empowerment by ensuring direct claims processing without third parties.

In this regard, as per Section 124(2) of the Companies Act, 2013 *"The company shall, within a period of ninety days of making any transfer of an amount under sub-section (1) to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the web-site of the company, if any, and also on any other web-site of the company, if any, and also on any other web-site approved by the Central Government for this purpose, in such form, manner and other particulars as may be prescribed."*

As per the provisions of Section 124(5) of the Companies Act, 2013 *"Any money transferred to the Unpaid Dividend Account of a company in pursuance of this section which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the company along with interest accrued, if any, thereon to the Fund established under sub-section (1) of section 125 and the company shall send a statement in the prescribed*

form of the details of such transfer to the authority which administers the said Fund and that authority shall issue a receipt to the company as evidence of such transfer.”

Further as per **Section 124(6)**: *“All shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of Investor Education and Protection Fund along with a statement containing such details as may be prescribed.”*

In addition to above, SEBI has issued clarifications regarding processing investor requests and updating KYC details through various circulars, including:

- **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** (May 17, 2023)
- **SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687** (December 16, 2021)

In line with the objectives of the Niveshak Shivir and IEPFA's broader drive for investor education and facilitation, we propose the launch of a **100 Days Campaign - "Saksham Niveshak"** - targeting shareholders whose dividends have remained unclaimed.

This campaign should focus on the following key actions:

- **Proactive Engagement:** Reach out to shareholders to update their KYC, bank mandates, and contact information.
- **Transfer to IEPFA:** Dividend is paid to the rightful claimant, so that the transfer of shares to IEPFA is not required, by ensuring all eligible shareholders make updation to their KYC.
- **Dividend from Company:** Enable shareholders to receive their rightful claims directly from the Company.

Considering the above, you are requested to initiate the 100-Day Campaign from **28th July, 2025 to 6th November, 2025**, and to submit an **Action Taken Report** indicating the steps undertaken during this period. The format for the report is enclosed for your reference.


 (Lt. Col. Aditya Sinha)
 General Manager, IEPF Authority